

**COMMUNITY LIAISON COMMITTEE  
WOODWARD WASTEWATER TREATMENT PLANT UPGRADE**

**MEETING #38**

**September 13, 2023 - 7:00 p.m.  
In-person & Virtual Meeting via MS Teams**

**MINUTES**

**Attendees:**

Marilyn Bell (MB)	Tim Crowley (TC)	Julie Vanden Byllaardt (JVB)
Mark Bainbridge (MB2)	Melanie Anderton (MA)	Jacques Hypolite (JH2)
Jeremy Ying (JY)	Ashlee Fougere (AF)	Wendy Ariens-Tomes (WAT)
Ivan Luksic (IL)	Judie Choppick (JC)	

**Regrets**

Pat Thiessen (PT)	Nick Winters (NW)	John Helka (JH)
David Kebick (DK)	Councillor Tammy Hwang (TW)	

**Distribution:** All

ITEM	DISCUSSION	ACTION
1.	<p><b>WELCOME</b></p> <p>MB2 welcomed everyone to the Woodward Wastewater Treatment Plant (WWTP) Upgrade Project Community Liaison Committee (CLC) Meeting # 38 and thanked the attendees for their continued support and participation in the CLC process. This was followed by a round of introductions from all attendees.</p>	
2.	<p><b>CLC PROCESS</b></p> <p><b>REVIEW OF PREVIOUS MEETING MINUTES</b></p> <p>TC reported no open action items from the May 17, 2023, meeting minutes.</p> <p><b>ODOUR COMPLAINTS</b></p> <p>TC stated that since the last CLC meeting there has been two complaints at the Woodward WWTP.</p> <p><u>June 1, 2023 (Quebec St)</u>                      Odour complaint was received. An operator was sent to check out the area and no odours were detected. The operator confirmed that the odour control units were all working properly. Operations increased the perfume strength to help mitigate any odour detected by the resident.</p> <p><u>June 3, 2023 (Knox Ave)</u>                      Odour complaint was received. An operator was sent to check out the area and no odours were detected. The operator confirmed that the odour control units were all working properly. Operations increased the perfume strength to help mitigate any odour detected by the resident.</p>	

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	<p>TC followed up by indicating that there was one complaint received as part of the Woodward Upgrades Project construction.</p> <p><u>June 4, 2023 (Brampton St)</u>  Noise complaint was received regarding a high pitch sound coming from the plant. An operator was sent to check out the area and verified that the noise was originating from the process aeration blower area. Upon further investigation it was confirmed that the noise was from new blower #4, which was recently added as part of the Upgrades. The blower was turned off while a consultant conducts additional noise assessments and recommends possible mitigative measures.</p>	
<p>3.</p>	<p><b>WOODWARD UPGRADE PROJECT (WUP)</b></p> <p><b>PROJECT UPDATE</b></p> <p>TC provided an update on the status of the construction projects and displayed a PowerPoint presentation with photos and drone footage from site.</p> <p><b>Raw Sewage Pumping Station (MPS) - 100% complete:</b></p> <p><u>Recent works include:</u></p> <ul style="list-style-type: none"> <li>• Contract remains in the 2-year warranty period.</li> <li>• Final landscaping activates continue.</li> <li>• Contractor also continues to work on outstanding items and deficiencies.</li> </ul> <p><b>Electrical System Upgrades (ELU) – 100% complete:</b></p> <p><u>Recent works include:</u></p> <ul style="list-style-type: none"> <li>• Contract entered the 2-year warranty period.</li> <li>• Final landscaping activates continue.</li> <li>• Contractor also continues to work on outstanding items and deficiencies.</li> </ul> <p><b>Tertiary Treatment Upgrades (TTU) - 99% complete:</b></p> <p><u>Recent works include:</u></p> <ul style="list-style-type: none"> <li>• Commissioning and finishing activities continued across each project area.</li> <li>• Substantial Performance is expected to be reached in Q4 2023.</li> </ul>	
<p>4.</p>	<p><b>COMMUNICATIONS</b></p> <p><b>Community Appreciation Event:</b></p> <p>MA highlighted that the Community Appreciation Event will be held on Saturday, October 14, 2023, from 11:00am to 2:00pm (Rain or Shine). Invitations will be mailed to area residents including any CLC members who live outside of the identified area. RVSP's are due by September 30, 2023.</p> <p>The event will host many activities including:</p> <ul style="list-style-type: none"> <li>• BBQ</li> <li>• Educational boards</li> <li>• Self-guided Steam Museum tours</li> <li>• Miniature train rides</li> <li>• Bus tours of Woodward Wastewater Treatment Plant (every 30 minutes).</li> <li>• Touch a Truck (dump truck, backhoe, vac truck)</li> </ul>	

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	<p><b>Stormwater Education:</b></p> <p>MA shared that Hamilton Water will be going to Council in Q4 2023 to request a fulsome stormwater campaign through the budget process. If approved, the resulting stormwater campaign is expected to start in 2024. Until then, Hamilton Water participated in Stormwater Week which was led by Green Venture. Occurring in mid-August 2023, Stormwater Week included guided walks and tours, beach clean-ups and picnics with information provided by many partners and guest speakers, to learn about the impacts of stormwater and how to better manage it. <a href="https://greenventure.ca/hamilton-stormwater-week-2023-takeaways/">https://greenventure.ca/hamilton-stormwater-week-2023-takeaways/</a></p> <p><b>World Toilet Day:</b></p> <p>MA informed attendees that World Toilet Day is on November 19, 2023, but since it falls on a weekend, Hamilton Water will be holding a World Toilet Day event on November 16, 2023. It is for grade seven and eight students and includes a full day of learning about wastewater in Hamilton and in developing countries. Hamilton Water partnered with Water for People for the event, which is an organization that provides sanitation education to developing countries around the world.</p> <p><b>Rain Barrel Sale Update:</b></p> <p>MA indicated that at the last meeting, the rain barrel sale was still underway. MA provided an update for attendees and was happy to share that over 905 rain barrels were sold. The team is now reviewing the possibility of having the sale again next year. As a reminder, the sale takes place online and the price includes home delivery.</p>	
5.	<p><b>OPEN DISCUSSION</b></p> <p>After the presentation portion of the meeting, attendees were asked if they had any further questions.</p> <p>AF asked about the relationship between the wastewater leaving the facility and the water used for Hamilton’s drinking water. MB2 clarified that the Wastewater Treatment Plant outfall discharges into Red Hill Creek and that the Water Treatment Plant intake is ~1km into lake Ontario.</p> <p>JC inquired into the next phase of the Woodward CLC. MB2 stated that the committee would change focus to the upcoming expansion project which focuses on the requirements to support growth into early 2030’s. JC followed up by asking if historic photos of the area could be shared at the next meeting. TC confirmed that he would look into and include any past photos at the next CLC meeting.</p> <p>The meeting concluded with attendees confirming their mailing address for the Community Appreciation Event invitations, which was followed by a small tour of the new Main Pumping Station foyer and viewing of the pumping station dry well.</p>	ACTION

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5.	<p data-bbox="245 195 464 222"><b>NEXT MEETING</b></p> <p data-bbox="245 249 1321 346">The next CLC meeting is scheduled to take place on Wednesday January 10, 2024, at 7pm. The City will issue a meeting invitation shortly and include an agenda closer to the date.</p> <p data-bbox="245 373 1321 470"><i>Please forward any questions/comments on these minutes to Tim Crowley via Cheryl Heaslip (<a href="mailto:Cheryl.Heaslip@hamilton.ca">Cheryl.Heaslip@hamilton.ca</a>) 905-546-2424 x 2383 or via <a href="mailto:WoodwardCLC@hamilton.ca">WoodwardCLC@hamilton.ca</a></i></p>	<b>ACTION</b>