



Hamilton

## DEVELOPMENT APPLICATION GUIDELINES

# Survey Plan

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### **PURPOSE:**

This document provides a guideline for the preparation of a Survey Plan, which may be required for the submission of an application under the *Planning Act*. All Survey Plans shall follow the guidelines contained and referenced in this document. Failure to adhere to the guidelines may result in a submission being considered unsatisfactory and a submitted application being deemed incomplete.

A survey plan or property survey is a dimensioned plan of a property and is required as part of complete *Planning Act* application. It is used to confirm the dimensions of a property, the location of existing buildings and structures (e.g. fences), as well as other legal encumbrances on a property such as easements.

### **PREPARED BY:**

Surveys must be prepared and signed by a licensed Ontario Land Surveyor.

### **CONTENTS INCLUDE:**

A survey plan includes features such as:

- lot sizes and dimensions;
- right-of-ways;
- easements;
- building locations and dimensions;
- major improvements; and,
- other property improvements.

### **OTHER INFORMATION:**

Existing surveys can be obtained from the Ontario Land Registry Office at the Ellen Fairclough Building, 119 King Street West, Hamilton or online at [Homepage - Ontario Land Registry Access \(onland.ca\)](http://www.onland.ca) for a nominal fee.

City of Hamilton Property Survey information page:  
<https://www.hamilton.ca/home-neighbourhood/house-home/property/property-survey>

Association of Ontario Land Surveyors: <https://www.aols.org/>

Survey Plan – Development Application Guidelines

**REVIEWED AND APPROVED BY:**

As survey plans are for information only and are required to be prepared by an Ontario Land Surveyor, there is no municipal approval required for a land survey.

**CONTACT:**

[pdgeninq@hamilton.ca](mailto:pdgeninq@hamilton.ca)

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