



Planning and Economic Development Department
 Licensing and By-Law Services
 330 Wentworth Street North
 Hamilton ON L8L 5W2
 Phone: 905-546-2782 option 2
 Email: RentalRenoLicence@hamilton.ca

**RENOVATION LICENCE
 ATTESTATION**
By-law No. 24-055

FOR OFFICE USE ONLY

LICENCE NUMBER:	RECEIVED BY
RECEIPT NUMBER	APPLICATION DATE

PLEASE PRINT CLEARLY

TENANT (PRIMARY OCCUPANT) INFORMATION

LAST NAME	FIRST NAME	
ADDRESS	UNIT	
CITY	PROVINCE	POSTAL CODE
PHONE NUMBER	ALTERNATE NUMBER	
EMAIL		

TENANT (ALTERNATE CONTACT) INFORMATION

LAST NAME	FIRST NAME	
ADDRESS	UNIT	
CITY	PROVINCE	POSTAL CODE
PHONE NUMBER	ALTERNATE NUMBER	
EMAIL		

RENOVATION PERIOD DETAILS

Date N13 served to Tenant(s):	
Date that the Tenant(s) will vacate the Rental Housing Unit:	
Renovation period end date (anticipated):	

TEMPORARY ALTERNATE ACCOMMODATION DETAILS

PLEASE SELECT APPROPRIATE RESPONSES AND PROVIDE DETAILS AS REQUIRED

Tenant wishes to exercise the right of first refusal pursuant to section 53 of the *Residential Tenancies Act, 2006*. Landlord shall make arrangements for the Tenant's return to the Rental Housing Unit after completion of the repairs and renovations at a rent that is no more than what may have been lawfully charged if there had been no interruption to the Tenant's tenancy AND will make arrangements with the Tenant (check ONE arrangement option below and provide details):

For the Tenant's temporary alternate accommodation that is comparable to the Tenant's current Rental Housing Unit during the renovation period at _____ (address of temporary alternate accommodation), pursuant to section 25 of the Renovation Licence and Relocation By-law.

OR

To provide the Tenant with compensation of _____ (amount) for each _____ (payment period/frequency) during the renovation period, pursuant to section 25 of the Renovation Licence and Relocation By-law.

Tenant will not exercise the right of first refusal pursuant to section 53 of the *Residential Tenancies Act, 2006*. Temporary alternate accommodations or compensation are NOT required.

Temporary alternate arrangements could not be established. Landlord/Operator will submit additional information and documentation to apply for an exemption, pursuant to section 28 and 29 of the Renovation Licence and Relocation By-law.

APPLICANT CONFIRMATION AND SIGNATURE

In the matter of an Application for a renovation licence with the City of Hamilton, I, _____ (name of Applicant), owner/operator of the following Rental Housing Unit or Residential Housing Complex _____ (insert address), confirm that the particulars of the arrangements, pursuant to section 25 of the Renovation Licence and Relocation By-law, made with the Tenant(s) occupying the Rental Housing Unit to be vacated are as described above.

Applicant Signature

TENANT CONFIRMATION AND SIGNATURE

In the matter of an Application for a renovation licence with the City of Hamilton, I, _____ (name of Tenant), primary occupant of the following Rental Housing Unit or Residential Housing Complex _____ (insert address), confirm that the particulars of the arrangements, pursuant to section 25 of the Renovation Licence and Relocation By-law, made with the owner/operator of the Rental Housing Unit or Residential Housing are as described above. I understand that I will be contacted by Licensing and By-law Services staff to confirm the accuracy of the information provided herein.

Tenant Signature

Version Date: January 23, 2025