



Hamilton

# COMMUNICATION UPDATE

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| <b>TO:</b>               | Mayor and Members<br>City Council                               |
| <b>DATE:</b>             | October 20, 2021  |
| <b>SUBJECT:</b>          | Routine Disclosure/Active Dissemination Update                  |
| <b>WARD(S) AFFECTED:</b> | City Wide   |
| <b>SUBMITTED BY:</b>     | Christopher Newman<br>Program Coordinator<br>Corporate Services |
| <b>SIGNATURE:</b>        |   |

This Communication Update is to inform the Mayor and Members of Council on the progress being made on the departmental lists and website for the City’s Routine Disclosure/Active Dissemination policy, which aligns with the 2018 – 2022 Term of Council Priority Trust & Confidence in City Government. In December 2019 City Council approved the City’s Routine Disclosure and Active Dissemination (RD/AD) Policy (CL19013). RD/AD creates an efficient means of providing the public with greater access to government information. Through the implementation of this policy, the City is creating a valuable repository/directory of information that the City intends to make available through the City’s webpage, open data portal or through a request process outside of the Municipal *Freedom of Information and Protection of Privacy Act* requests.

To populate the RD/AD website with lists of information, the City Clerk’s Office is working with each division to help facilitate the creation of their RD/AD lists and publishing them to the RD/AD webpage (<https://www.hamilton.ca/government-information/accountability/routine-disclosure-and-active-dissemination>). The website is being populated with new lists as they are completed, to provide the most up to date information to the public. Consultation has been completed with the divisions in the Corporate Services, City Manager’s Office, Planning and Economic Development departments. Engagement is currently taking place with divisions in Health and Safe Communities and Public Works.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Routine Disclosure/Active Dissemination Policy Update - Page 2 of 2**

The projected completion of the project is late 2021 to early 2022. The time contingency is to allow for groups that are experiencing extreme department pressures due to COVID 19, the time to make resources available for this project.

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