



Hamilton

CITY OF HAMILTON

CALL FOR INFORMATION

Emergency Shelter System Expansion

Closes: 3:00 pm, Hamilton time
Monday, September 9th, 2024

***** ELECTRONIC PROPOSAL SUBMISSIONS ONLY*****

Housing Services Division
Healthy and Safe Communities

**CALL FOR INFORMATION
("CFI")**

Emergency Shelter System Enhancements

**Closing 3:00 pm, Hamilton time
Monday, September 9th, 2024**

Only electronic submissions shall be accepted and received through the email address provided by the closing date and time stated above.

There is no public opening for this Call for Information.

Submissions shall be sent to homeless.policy@hamilton.ca on or before the closing date and time.

Please reference CFI: Emergency Shelter in the email subject line.

All questions or requests for information, instructions or clarifications shall be directed to: homeless.policy@hamilton.ca

Written answers or clarifications to issues of substance shall be posted on the City's website at: [Resources for Homeless-serving partners | City of Hamilton](#)

Purpose:

The City of Hamilton, Housing Services Division, is developing a Call for Information to enhance sheltering services and bed capacity in the Emergency Shelter System. In preparation for this CFI, the City is seeking information about emergency shelter services for all genders and family configurations. The City of Hamilton is committed to Equity, Diversity and Inclusion, and applying a gender-based, intersectional analysis on program development and service delivery.

Responses from individuals, households or organizations who identify as lived/living experience of homelessness, Indigenous, or member(s) of a racialized community, and/or presently provide gender-based services to vulnerable populations are sought. Responses that specifically address the needs of Indigenous and racialized communities are encouraged.

Background:

The City of Hamilton is issuing this Call for Information to understand the community capacity to respond to the needs of people at risk or experiencing homelessness for low-barrier Emergency Shelter space. There has been consistently high occupancy in Emergency Shelters despite over-flow sites and warming centers. There is also an increase in visible homelessness in encampments. For this reason, the City is investigating expanding and enhancing the Emergency Shelter System by requesting information on the feasibility of the following net new shelter beds:

- A. Families (50 units/200 beds),
- B. Couples (55 units/110 beds),
- C. Women and gender diverse individuals (50 beds),
- D. Men and gender diverse individuals (110),
- E. A combination of the above demographics

Note: 25% of B, C, and D must be pet friendly spaces. It is preferred that 25% of family units be pet friendly, as well.

This shelter investment will function as a component of Hamilton's Homeless-serving system, working with street outreach and homelessness prevention services, and other shelters and housing support programs. The Call for Information will inform the request to Council for funding and the subsequent final Request for Proposals (RFP).

Respondent Questions

The twelve questions below are intended to capture critical information to inform the future RFP. Please include your responses in the fillable format and do not exceed seven pages in total.

Information to be submitted:

SECTION A: OPERATING COSTS

1. Please describe the approximate size, target population and cost of your proposed emergency shelter operations.

Target Population: _____
 Number of Beds: _____
 Units that would be pet friendly: _____
 Cost per Bed: _____
 Total Operating Cost: _____

Additional comments:

2. How would the program approach pet friendly service? Please describe the model and costs associated with supporting pets.

3. If this program is intended to support families, please describe how the program would meet the specific challenges of families including culturally appropriate meals and/or individual kitchen space, children's programming, child minding, and meeting spaces for CAS and other child centric assessments.

-
4. The purpose of shelter expansion is to prioritize the sheltering of individuals living in encampments. Please explain how this proposal would address the transition from encampments, be sufficiently low-barrier, and provide trauma informed service delivery.
-
-

5. How confident are you in the information provided?

Low confidence Moderate confidence High confidence

SECTION B: CAPITAL COSTS

1. Does your proposal require capital funding or do you have an existing building to house your program? Please describe the nature of the capital works required.

Please check the appropriate option:

Renovation of residential building renovation of a non-residential building
 New Build Rent/lease costs None

2. If you already have a building, where is it?

3. What is the approximate capital funding you would be seeking?

4. Would you be able to provide zoning verification for the subject property at the time of application?

5. What would be a reasonable development timeline (approximate)?

6. What is the size and type of rooms you would be providing? How many will be accessible units?

7. Is there a temporary location you could use while capital works are completed? If yes, what would be the associated cost and timeline to begin operating at this location?

6. How confident are you in the information provided?

- Low confidence Moderate confidence High confidence