



Hamilton

# **HWDSB Ward 4 By-Election**

Ward 4 - English Public Trustee

Candidate Nomination Package

## CANDIDATE INFORMATION

### 2025 HWDSB Ward 4 By-Election Ward 4 - English Public Trustee

As you prepare to be a candidate in the 2025 HWDSB Ward 4 By-Election, you should be aware that it is the responsibility of each candidate, through their own determination or with the assistance of a lawyer and/or a financial professional, to ensure that the legal and financial requirements related to your candidacy have been met.

It is critical that each candidate read and is familiar with the *Municipal Elections Act, 1996*, which is available electronically through <https://www.ontario.ca/laws>.

The Ministry of Municipal Affairs has prepared a candidates' guide which can be found at [www.ontario.ca](http://www.ontario.ca). The guide is a valuable resource to candidates and helps to provide guidance on more challenging aspects of the *Act* for candidates.

#### Key Dates to be aware of during the City of Hamilton's Municipal By-Election:

Description	Date
Nomination Day (last day to file a nomination)	November 22, 2024, by 2:00pm
Final day for withdrawal of candidacy	November 22, 2024, by 2:00pm
Acclamations	November 25, 2024, immediately after 4:00pm
Voting Day	January 6, 2025
Deadline for filing financial statement and auditor's report	Thursday February 20, 2025, by 2:00pm
Term of Office ends	November 14, 2026

#### Offices

The following office will be contested for the 2025 HWDSB Ward 4 By-Election:

##### School Board Trustee:

Hamilton-Wentworth District School Board:      Ward 4                      One (1) to be elected

#### General Election Inquiries:

For further information please visit the City's Municipal Election website at [www.hamilton.ca/elections](http://www.hamilton.ca/elections), or contact Elections Staff at [elections@hamilton.ca](mailto:elections@hamilton.ca).



# **HWDSB Ward 4 By-Election Nomination Forms**

Must be submitted at time of nomination filing:

- Nomination Paper - Form 1
- Declaration of Qualifications  
(School Board Form)
- Candidate Information Release Consent Form
- Candidate Request and Oath for Proper Use of the Voters' List
- Ballot Name and Name Pronunciation Form
- Acknowledgement of Receipt Form
- Fees- \$100 for Trustee paid by: Cash, Debit Card, Money Order or Certified Cheque



Hamilton

## DECLARATION OF QUALIFICATION SCHOOL TRUSTEES

2025 HWDSB Ward 4 By-Election

I, \_\_\_\_\_, a nominated candidate for the office of

Trustee, School Board Ward \_\_\_\_\_4\_\_\_\_\_, for the (check one):

- Hamilton-Wentworth District School Board
- Hamilton-Wentworth Catholic District School Board
- Conseil scolaire catholique MonAvenir
- Conseil scolaire Viamonde

### Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Education Act* to be elected to and to hold the above noted office.
2. Without limiting the generality of paragraph 1, on the day the Nomination Paper is filed I am:
  - a resident of the area of jurisdiction of the School Board,
  - a Canadian citizen, and
  - at least eighteen years of age.
3. I am qualified under the *Education Act* to vote for members of the School Board to which I am seeking office.
4. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Education Act*, or any other *Act* to be elected to or hold the above-mentioned office.
5. Without limiting the generality of paragraph 4,
  - I am not an employee of the School Board or if I am an employee of the School Board, I am on an unpaid leave of absence as provided for by section 219 of the *Education Act* and section 30 of the *Municipal Elections Act, 1996*.
  - I am not a clerk or treasurer or deputy-clerk or deputy treasurer of any municipality within the area of jurisdiction of the School Board or if I am such a person, I am on an unpaid leave of absence as provided for by section 219 of the *Education Act* and section 30 of the *Municipal Elections Act, 1996*.
  - I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation

in a form satisfactory to the Clerk of the City of Hamilton prior to 2:00 p.m. on nomination day, November 22, 2024. I understand that the Clerk of the City of Hamilton will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.

- I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
- I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code*, in connection with an act or omission that relates to a municipal election unless at least two regular elections have occurred since the election in respect of which I was convicted.
- I am not ineligible from being elected to or holding office by reason of any violations of the election campaign financial requirements, violations for not filing the financial statement or any other violations pursuant to section 88.23 of the *Municipal Elections Act, 1996*.

6. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.

7. Without limiting the generality of paragraph 6,

- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
- I am not a corporation.
- I am not a person acting as executor or trustee or in any other representative capacity, except as a voting proxy in accordance with section 44 of the *Municipal Elections Act*.”
- I am not prohibited because of a conviction of a corrupt practice described in subsection 90(3) of the *Municipal Elections Act, 1996*

**AND** I make this solemn Declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the City of Hamilton

This \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
(Signature of candidate)

\_\_\_\_\_  
(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used to ensure candidate qualifications and will be available for public inspection in the office of the Clerk, City of Hamilton until the records are destroyed. Questions about this collection of personal information should be directed to the Manager of Elections, Print and Mail at 71 Main Street West, 1st Floor, Hamilton, Ontario L8P 4YS.



Hamilton

### CANDIDATE INFORMATION RELEASE CONSENT FORM

2025 HWDSB Ward 4 By-Election

<input type="checkbox"/> New Information	<input type="checkbox"/> In Addition to Existing Information
<input type="checkbox"/> Replaces Existing Information	

\_\_\_\_\_  
Candidate's Name (Please Print)

\_\_\_\_\_  
English Public Trustee  
Office

\_\_\_\_\_  
4  
Ward

**PLEASE SIGN ONLY ONE OF THE FOLLOWING SECTIONS:**

I hereby consent to have all personal information provided on my completed Nomination Paper posted on the City of Hamilton's Election website.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

**OR:**

I hereby consent to have only the following information from my completed Nomination Paper posted on the City of Hamilton's Election website:

<input type="checkbox"/> Address	<input type="checkbox"/> Fax Number
<input type="checkbox"/> Home Phone Number	<input type="checkbox"/> E-mail Address
<input type="checkbox"/> Business Phone Number	

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

**OR:**

I do not consent to any of my personal information from my completed Nomination Paper, other than my name, being posted on the City of Hamilton's Municipal Election website.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date



## BALLOT NAME AND NAME PRONUNCIATION FORM

2025 HWDSB Ward 4 By-Election

Please fill out the following to confirm your name as it is to appear on the ballot for the 2025 HWDSB Ward 4 By-Election:

First Name: \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_

Initials (optional): \_ | \_ |

Last Name: \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_ | \_

Please fill out the following to confirm the phonetic pronunciation of your name as it is to sound on the accessible voting audio recording for the 2025 HWDSB Ward 4 By-Election:

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Phonetic pronunciation examples:

Wayne Gretzky – Way-n gret-skee

Hayley Wickenheiser – Hay-lee Wik-en-hi-ser

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Required form at time of nomination filing**



**CANDIDATE REQUEST AND OATH FOR  
PROPER USE OF THE VOTERS' LIST**

2025 HWDSB Ward 4 By-Election

In accordance with Section 23(4) of the *Municipal Elections Act, 1996* (MEA) on written request (by submission of this completed application), the City Clerk shall provide each candidate with that part of the Voters' List containing the names of the electors entitled to vote for that office.

The Voter's List will be provided on November 11, 2024, to Candidates who have completed this form. Reference: 23(5) MEA.

<b>Name of Candidate</b>	
<b>Nominated for the Office of</b> English Public Trustee	<b>Ward(s)</b> 4

I am requesting a copy of the portion of voters' list containing the names of the electors who are entitled to vote for the office that I am nominated.

I acknowledge that the voters' list will be provided to me and be made available on November 11, 2024.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

I agree to use the Voters' List for election purposes only as per the *Municipal Elections Act 1996*.

I shall not post the list in a public place, on an Internet website, or make it available on any other print or electronic medium of mass communication.

I will not distribute, resell or use for commercial purposes, nor will I permit any non-election use of the Voters' List data.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date





## ACKNOWLEDGEMENT of RECEIPT

2025 HWDSB Ward 4 By-Election

<b>Name of Candidate:</b>	
<b>Nominated for the Office of:</b> English Public School Board Trustee	<b>Ward</b> 4

I, \_\_\_\_\_, acknowledge receipt of (printed or digital) copies of the documents listed below as Items 1 to 3, on \_\_\_\_\_, 2024.

1. City of Hamilton Sign By-law No. 22-031 (Respecting Election Signs);
2. Notice of Penalties and Refund of Nomination Filing Fee; and
3. Policy EO-02-21: Use of City Resources During an Election

I agree to abide by the policies and guidelines as provided in said documents.

_____	_____
Signature of Candidate	Date

_____	_____
Signature of Election Official	Date