

**COMMUNITY LIAISON COMMITTEE
WOODWARD WASTEWATER TREATMENT PLANT**

MEETING #41

**October 30, 2024 - 7:00 p.m.
Virtual Meeting via MS Teams**

MINUTES

Attendees:

Tim Crowley (TC)	Mark Bainbridge (MB2)	Melanie Anderton (MA)
Kristin O'Connor (KO)	David Kebick (DK)	Wendy Ariens-Tomes (WAT)
Judie Choppick (JC)	Lugene Donelson (LD)	Mike Shacklock (MS)
Denny Williams (DW)		

Regrets

Pat Thiessen (PT)	Nick Winters (NW)	John Helka (JH)
Jacques Hypolite (JH2)	Ivan Luksic (IL)	Jeremy Ying (JY)
Ashlee Fougere (AF)	Marilyn Bell (MB)	Councillor Tammy Hwang (TW)
Deb Goudreau (DG)	Shane Blanchard (SB)	

Distribution: All

ITEM	DISCUSSION	ACTION
1.	<p>WELCOME</p> <p>MB2 welcomed everyone to the Woodward Wastewater Treatment Plant (WWTP) Community Liaison Committee (CLC) Meeting # 41. A roundtable of introductions from all attendees followed, including from new CLC members Mike Shacklock and Denny Williams from the Golden Horseshoe Live Steamers.</p> <p>MB2 subsequently provided an apology to the attendees for the late change from a hybrid to a virtual only meeting. There was an operational response down at the Woodward WWTP and a decision was made to change the format of the meeting while the operations team addressed the issue.</p>	
2.	<p>CLC PROCESS</p> <p>REVIEW OF PREVIOUS MEETING MINUTES</p> <p>TC reported no open action items from the June 12, 2024, meeting minutes.</p> <p>ODOUR COMPLAINTS</p> <p>TC stated that since the last CLC meeting there were no recorded complaints at the Woodward WWTP.</p>	
3.	<p>PROJECT UPDATE</p> <p>REAL-TIME CONTROL - PHASE TWO</p>	

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	<p>TC provided an update on the Real-time Control Phase Two construction project by displaying schematics and pictures of the work performed. The work was conducted in the combined sewer system and was tied to the same funding agreement that included all three construction contracts associated with the Woodward WWTP Upgrade Project.</p> <p>DK asked if the new gate discussed in the Real-time Control Phase Two construction project was a result of the Chedoke Creek incident. MB2 clarified that there is no connection between the new gate and the faulty gate associated with the Chedoke Creek incident.</p> <p>DK also inquired if other communities or interested parties reach out to the City for tours or information on the work performed specifically at the Woodward WWTP. MB2 responded that City staff have connections in the municipal sector and take various opportunities to communicate the success of our project with peers. Hamilton Water also makes efforts to coordinate plant visits with interested peers and public when it is feasible to do so.</p> <p>DW also mentioned that the City provided the public access during a Community Appreciation Event that was held in fall of 2023. MB2 responded that the City also evaluates opportunities each year, under Open Doors Hamilton, to include an infrastructure asset in the event.</p>	
4.	<p>COMMUNICATIONS</p> <p>World Toilet Day:</p> <p>MA informed attendees that November 19, 2024 is World Toilet Day and the City is celebrating again by inviting grade 7 and 8 students to rotate through educational activities to learn about World Toilet Day, water & wastewater treatment and the long history of water in Hamilton.</p> <p>Hamilton Water Winter Advertising:</p> <p>MA highlighted upcoming outreach efforts with advertising related to fixing leaky and/or frozen pipes, keeping hydrants clear of snow and the dangers of thin ice, all in an effort to inform and educate the public prior to winter weather.</p>	
5.	<p>NEXT MEETING</p> <p>MA provided a reflection on the CLC, its achievements, and the valuable role it has played in the last 14 years. She also discussed the Council endorsed new Engagement Policy designed to provide a consistent, effective, and meaningful public engagement process. The policy will guide the future CLC engagement approach, ensuring that community voices continue to play a central role. MA continued by discussing the next phase of the Woodward CLC, stating that the committee would change focus to the upcoming water and wastewater treatment plant projects.</p> <p>MB2 then informed attendees that this concludes the CLC's focus on the Woodward WWTP Upgrades and Real-time Control Phase Two projects. MB2 conveyed the City's appreciation to all CLC members for attending and participating in meetings. MB2 concluded that the future CLC process will be led by Hamilton Water's Community Outreach Team and that the next meeting will be</p>	

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	<p>established once the new format for engagement has been determined.</p> <p><i>Please forward any questions/comments on these minutes to Tim Crowley via Cheryl Heaslip (Cheryl.Heaslip@hamilton.ca) 905-546-2424 x 2383).</i></p>	ACTION