




Hamilton

# COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>COMMITTEE DATE:</b>	December 24, 2024
<b>SUBJECT:</b>	Vacant Unit Tax Update – Amended timelines due to Canada Post labour disruption
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Clayton Pereira Director, Revenue Services Corporate Services Department
<b>SIGNATURE:</b>	

The purpose of this Communication Update is to advise Council that staff will be reporting to General Issues Committee in the new year on amending the Vacant Unit Tax declaration timelines due to the Canada Post labour disruption. These changes will not impact the general program.

Residents were to be mailed the notice letters this month; these letters contain information required for property owners to make their declarations. It includes information such as property roll numbers for each property address, access codes, key deadlines, and instructions for completing the declaration.

Staff are actively monitoring the situation to determine next steps. Staff will report to the General Issues Committee in January 2025 with recommendations for updated deadlines, including the revised timeline for property owners to submit their declarations.

In the interim, a note has been added to the City’s website ([www.hamilton.ca/VacantUnitTax](http://www.hamilton.ca/VacantUnitTax)) to advise that the program timelines will be amended due to the impacts of the postal disruption and that more information will be available following Council’s direction in January.

Any communications related to the postal disruption’s impact on City services will include mentions of amended timelines to the Vacant Unit Tax program.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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The City is committed to delivering a successful Vacant Unit Tax program rollout that embodies a Whole-of-Hamilton approach and provides a positive customer experience.

Should you require further details or have any questions, please contact [vacantunittax@hamilton.ca](mailto:vacantunittax@hamilton.ca).

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