



Communiqué

Issue 2025-05

Date: February 14, 2025

The Requirements, Recommendations and Guidelines in this Communiqué are applicable to the social housing providers administered by the City of Hamilton.

✓	Providers Under <i>Housing Services Act, 2011</i>
✓	Providers Under a Federal Operating Agreement
✓	Requirement
✓	Guidelines
	For Information Purposes Only

SUBJECT: Housing Provider Reporting Calendar

Hello Providers,

Please see the attached 2025 Housing Provider Reporting Calendar detailing Housing Provider reporting requirements to the City of Hamilton and their time frames.

This communiqué will be posted shortly on the City of Hamilton's *Housing Provider Information* webpage: <https://www.hamilton.ca/people-programs/housing-shelter/housing-services/housing-provider-information>

If you have any questions, please connect with your Housing Administration Officer.

Carin Finch
George Gambioli
Kelly Harrington
Godfred Okyere-Koranteng

Carin.Finch@hamilton.ca
George.Gambioli@hamilton.ca
Kelly.Harrington@hamilton.ca
Godfred.Okyere-Koranteng@hamilton.ca

	Programs	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
		April	May	June	July	August	September	October	November	December	January	February	March
	Ontario Priorities Housing Initiative (OHPI)												Mar 31: OPHI AORS due (for previous year: Jan1-Dec31)
	Rapid Housing Initiative (RHI) Funding	Apr 15: Quarterly Attestation report for RHI projects under construction (Jan1-Mar31 expenses)			July 15: Quarterly Attestation report for RHI projects under construction (Apr1-Jun30 expenses)			Oct 15: Quarterly Attestation report for RHI projects under construction (Jul1-Sep30 expenses)			Jan 15: Quarterly Attestation report for RHI projects under construction (Oct1-Dec31 expenses)		Mar 31: Annual Attestation reports for completed projects
													Mar 31- Annual Occupancy Report