



# Communiqué

**Issue 2025-06**

**Date: March 24, 2025**

*The Requirements, Recommendations and Guidelines in this Communiqué are applicable to the social housing providers administered by the City of Hamilton.*

✓	Providers Under <i>Housing Services Act, 2011</i>
✓	Providers Under a Federal Operating Agreement
✓	Requirement
✓	Guidelines
	For Information Purposes Only

**SUBJECT: Policy Updates**

Hello Providers,

Please see the attached policies which have been updated to ensure that accurate and consistent information about the Rent-Geared-to-Income increase or decrease effective date is conveyed to Housing Providers.

A summary of the updated policies can be found in the chart below:

Policy	Summary of Changes
Calculation of Rent-Geared-to-Income Policy	RGI increase effect date changed from taking effect on the first day of the second month to taking effect on the first day of <i>the month following</i> the date of notice or change. Absent from unit number corrected to 120 days (as per the Absence from Unit Policy)
RGI to Market Rent-24 Months Rule	Modified to include that the effective date of the RGI to Market rent increase is the first day of the month following 90 days from the date of notice.
Addition of New Household Member Policy and Request Form	Sentence added to specify that an RGI rent change comes into effect as of the first day of the month following the review.

This communiqué will be posted shortly on the City of Hamilton's *Housing Provider Information* webpage: <https://www.hamilton.ca/people-programs/housing-shelter/housing-services/housing-provider-information>

If you have any questions, please connect with your Housing Administration Officer.

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