



**City of Hamilton**  
City Hall, 71 Main St. W  
Hamilton, Ontario, L8P 4Y5  
[www.hamilton.ca/tax](http://www.hamilton.ca/tax)  
905-546-CITY (2489)

Corporate Services, Taxation Section  
e-mail: [taxsupport@hamilton.ca](mailto:taxsupport@hamilton.ca)  
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**CANCELLATION OF PRE-AUTHORIZED PAYMENT PLAN**  
**(Required two weeks' notice<sup>1</sup> to stop payment prior to the next withdrawal date)**

Property Address: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am requesting to cancel the pre-authorized payment plan on the above identified property. The last pre-authorized withdrawal should be made on \_\_\_\_\_  
*(enter date of last withdrawal)*. The City of Hamilton should cease withdrawals after this date<sup>1</sup>.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

<sup>1</sup>The City takes no responsibility for not cancelling the pre-authorized payment plan by the date indicated above, if written notice is provided less than 2 weeks prior to the next withdrawal date.

A new pre-authorized payment plan application form must be completed (with new void cheque), should you wish to re-enroll in the plan.

Personal information on this form is collected under the authority of section 342 of the Municipal Act, 2001, S.O. 2001, c. 25 (as amended), and will be used for the termination of the existing Pre-Authorized Tax Payment Plan for automatic bank withdrawals to remit taxes to the City of Hamilton. Questions about this collection should be directed to the Customer Service Program Co-ordinator, Tax Section, 71 Main Street West, 1st Floor, PO Box 2040 STN LCD 1, Hamilton ON L8N 0A3, (905) 546-CITY (2489).