



Planning and Economic Development Department  
 Licensing and By-Law Services  
 330 Wentworth St N.  
 Hamilton, ON L8L 5W3  
 www.hamilton.ca  
 Phone: (905) 546-2782 option #2 Fax: (905) 540-6280

**REQUEST TO REVIEW FEES**  
**Yard Maintenance By-law 10-118**  
**Property Standards By-law 23-162**

FOR OFFICE USE ONLY	
FOLDER NUMBER	
Non-Refundable Fee <span style="float: right;"><b>\$104.00</b></span> \$92.04 + \$11.97 (HST) Fees subject to change yearly	
RECEIPT NUMBER	DATE
PAYMENT TYPE	RECEIVED BY
APPROVED	DENIED

**APPLICANTS MUST INCLUDE THE NON-REFUNDABLE FEE WITH THE APPLICATION.**

PLEASE PRINT CLEARLY

<b>FILE INFORMATION</b>	MUNICIPAL ADDRESS TO WHICH FEES WERE APPLIED		
	OFFICER (if known)		
<b>APPLICANT INFORMATION</b>	FIRST AND LAST NAME		Property Owner? <input type="checkbox"/> YES <input type="checkbox"/> NO
	PHONE NUMBER	EMAIL ADDRESS	Tenant? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Acting on Behalf of Owner or Tenant? <input type="checkbox"/> YES <input type="checkbox"/> NO		Permission Letter from Owner attached. <input type="checkbox"/> YES

**Please explain why you feel the fees should be reviewed.**

More space available on reverse


Cheques or money orders must be payable to the City of Hamilton. **Please do not send cash by mail.**  
 Payment may be made by: Cash, Debit Card, Visa or MasterCard

In person at:           Licensing and By-Law Services Office  
                               330 Wentworth St N, Hamilton  
                               L8L 5W3

By Cheque mailed to: Attention: Municipal Law Enforcement Section  
                               Licensing and By-Law Services Office  
                               330 Wentworth St N, Hamilton  
                               L8L 5W3

Online payment portal: [www.hamilton.ca/pay-licence-permit](http://www.hamilton.ca/pay-licence-permit)

**When submitting an online payment, you must include a Permit number. Please reference your file number. For example, 20-123456**

<b>FOR OFFICE USE ONLY</b>	
<b>DECISION</b>	<input type="checkbox"/> APPROVE REQUEST <input type="checkbox"/> DECLINE REQUEST
<b>Reason for Decision</b>	
Reviewed By:	Date:
Sent to Taxation	Date: