

Ontario Court of Justice  
Provincial Offences Court  
City of Hamilton  
50 Main Street East, Room 110  
Hamilton ON L8N 1E9

Phone No. 905-540-5592

# Offence / File / Case Number Unpaid Fine

File No. :	4760 999 00 1234567F 00
You owe :	\$148.75
You must pay by (DD/MM/YY) :	07/11/23

Re: Notice of Fine and Due Date - If you have already paid the amount due, please disregard this notice.

To pay online, go to [www.paytickets.ca](http://www.paytickets.ca)

Total Payable Total Payable Due Date

0001413

JANE DOE  
123 ANYWHERE ST  
HAMILTON ONTARIO A1A 1A1

Offence Description  
Offence Date  
Conviction / Sentence Date

**PAY NOW**

Pay your fine now or you may lose your driver's licence, your possessions may be seized, or your employer may be ordered to garnish your wages.

You have been convicted of the following offence. You are required to pay the above amount by the due date.

Offence	Offence Date (DD/MM/YY)	Conviction Date (DD/MM/YY)	Place of Offence	Licence Plate No.
SPEEDING	16/03/22	23/10/23	REG RD 97	ABCD 123


## SERIOUS LEGAL CONSEQUENCES MAY RESULT IF YOU DO NOT PAY YOUR FINE ON TIME:

- Loss of your driver's licence, and a licence reinstatement fee.
- An order for your employer to garnish your wages.
- Property seizure by enforcement officials.
- Registration of a lien (possession of your property until the debt is paid).
- An order for your bank to remove the owed funds from your account.
- Refusal to validate your vehicle permit or issue a vehicle permit.
- Downgrading of your credit score by Credit Bureaus.
- Formal collection proceedings via Private Collection Agency.
- Additional administrative monetary charges, costs and surcharges.

### HOW TO PAY:

 **Mail**  
Send in the bottom portion of this letter to the address above.

 **Online**  
[www.paytickets.ca](http://www.paytickets.ca)

 **In Person**  
Go to any Provincial Offences Court Office.

### ADDITIONAL INFORMATION:

- Remember to keep a record of your payment.
- You have the right to apply to the court for an extension of time for payment of this fine.
- If you have any questions, or require information on access to Ontario Courts for Persons with Disabilities, please contact the Court office at the address shown on the upper left-hand corner.
- Total payable includes set fine, applicable victim fine surcharge and costs.
- If you did not exercise one of the options on the back of the ticket and a clerk of the court entered a conviction against you, you may apply to a justice for a review of the conviction within 15 days of becoming aware of the conviction if you believe that ticket is defective.

### FRANÇAIS AU VERSO.

Guide for Defendants available at [www.ontariocourts.ca/OCJPOAGuide](http://www.ontariocourts.ca/OCJPOAGuide), or contact the court office.

Pay Online  
at  
[www.paytickets.ca](http://www.paytickets.ca)

If you mail your payment, you assume the consequences if, for any reason, the payment is not received by the Court office by the due date.

COMPLETE AND DETACH THIS PORTION AND SEND WITH PAYMENT.

Conviction Date (DD/MM/YY) 23/10/23	Authorized Amount \$148.75
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NAME AND ADDRESS:

JANE DOE  
123 ANYWHERE ST  
HAMILTON ONTARIO A1A 1A1

Cheque/money order enclosed payable to:

Ontario Court of Justice  
Provincial Offences Court  
City of Hamilton  
50 Main Street East, Room 110  
Hamilton ON L8N 1E9

Write the file number on the front of the cheque/money order. Do not send cash or post-dated cheques.  
If paying by Credit Card, please fully complete and sign. Dishonoured cheques will be subject to an administrative charge and the amount may be immediately referred to a Private Collection Agency.



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