

# COMMUNITY LIAISON COMMITTEE WOODWARD WASTEWATER TREATMENT PLANT UPGRADE

## MEETING #36

January 18, 2023 - 7:00 p.m.  
Virtual Meeting via MS Teams

## MINUTES

### Attendees:

Marilyn Bell (MB)	Tim Crowley (TC)	Julie Vanden Byllaardt (JVB)
Mark Bainbridge (MB2)	Judie Choppick (JC)	Wendy Ariens-Tomes (WAT)
Melanie Anderton (MA)	Lugene Donelson (LD)	Ashlee Fougere (AF)
David Kebick (DK)	Jacques Hypolite (JH2)	

### Regrets

Pat Thiessen (PT)	Nick Winters (NW)	Jeremy Ying (JY)
John Helka (JH)	Ivan Luksic (IL)	Councillor Tammy Hwang (TW)

**Distribution:** All

ITEM	DISCUSSION	ACTION
1.	<p><b>WELCOME</b></p> <p>TC welcomed everyone to the Woodward Wastewater Treatment Plant (WWTP) Upgrade Project Community Liaison Committee (CLC) Meeting # 36 which was followed by a round of introductions including new members, Ward Councillor Administrative Assistant Jacques Hypolite (JH2) and Community Outreach Project Manager Melanie Anderton (MA).</p>	
2.	<p><b>CLC PROCESS</b></p> <p><b>REVIEW OF PREVIOUS MEETING MINUTES</b></p> <p>TC reviewed and reported no open action items from the September 14, 2022 meeting minutes.</p> <p><b>ODOUR COMPLAINTS</b></p> <p>TC stated that one complaint was received at the Woodward WWTP since the last CLC meeting.</p> <p style="margin-left: 40px;"><u>September 14, 2022 (1 from Brampton St.)</u> Odours emanating from the Wastewater Treatment Plant for ~90 minutes. There were two Primary Clarifiers out of service as a contractor was in the process of cleaning each. The odour control system was switched to continuous mode until the work was completed.</p> <p>TC followed up by indicating that there were no complaints received as part of the Woodward Upgrades Project construction activities.</p>	

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	<p>DK indicated that on the way home from work he has detected odours approximately 5 times since the last CLC meeting but did not report them. In addition, he has provided the appropriate number to call on a local community Facebook page as the reporting method was previously unknown to some. TC encouraged DK to report all odours as Plant Operations staff at the WWTP track each one and develop action plans if a certain area is identified as an issue.</p> <p>JC noted that the source of the odours is not always clear as there are many industrial facilities in are area. MB2 stated that if the source of odour is unknown to call it in, if only to eliminate the WWTP as the source.</p>	
<p>3.</p>	<p><b>WOODWARD UPGRADE PROJECT (WUP)</b></p> <p><b>PROJECT UPDATE</b></p> <p>TC provided an update on the status of the construction projects and displayed a PowerPoint presentation with photos from site and a video of the new Main Pumping Station and Electrical Power Centre.</p> <p><b>Raw Sewage Pumping Station (MPS) - 100% complete:</b></p> <p><u>Recent works include:</u></p> <ul style="list-style-type: none"> <li>• Contract entered the 2-year warranty period.</li> <li>• Contractor continuing to work on some outstanding items and deficiencies, including final grading and landscaping.</li> </ul> <p><b>Electrical System Upgrades (ELU) – 100% complete:</b></p> <p><u>Recent works include:</u></p> <ul style="list-style-type: none"> <li>• Contract entered the 2-year warranty period.</li> <li>• Contractor continuing to work on some outstanding items and deficiencies.</li> </ul> <p><b>Tertiary Treatment Upgrades (TTU) - 99% complete:</b></p> <p><u>Recent works include:</u></p> <ul style="list-style-type: none"> <li>• Commissioning activities continue.</li> <li>• The new Chlorine Contact Tank and Outfall are now in use.</li> <li>• The 180 day performance test run of the tertiary facility is expected to start shortly.</li> </ul> <p>WAT inquired into the ability of the WWTP to perform in the winter and if freezing was an issue. MB2 responded that the temperature of the wastewater stays above freezing as it makes its way from homes and through the wastewater treatment plant. He followed up by indicating that some processes still need to be operated differently in the winter so that they are able to reach discharge limits for Red Hill Creek.</p>	
<p>4.</p>	<p><b>COMMUNICATIONS</b></p> <p><b>Tertiary Treatment Building Atrium Display:</b></p> <p>MA highlighted work that will be completed in the atrium of the new Tertiary Treatment Building that includes a large display of the wastewater treatment process that occurs at the Woodward facility.</p>	

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	<p><b>December 2022 Community Newsletter:</b></p> <p>MA also shared the December 2022 Community Newsletter and informed the attendees of two Open House events that will take place in Spring/Summer 2023. One will be for dignitaries and the other will be for the local community.</p> <p>MB2 asked if the December 2022 Community Newsletter and all previous newsletters could be added to the CLC webpage. TC replied that he will work with MA &amp; LD on the request.</p> <p>MB &amp; WAT also requested a physical copy be mailed to them. TC &amp; MA will confirm the mailing addresses and send a copy out shortly.</p> <p><b>Open Discussion</b></p> <p>JC inquired about the next phase of the CLC. MB2 discussed the expansion project which is just entering a preliminary stage. He then elaborated about the steps needed to design and construct the expansion project at the WWTP between 2023 to 2032. This 10 year process will address growth within the City to ensure the WWTP is able to handle the additional flow and during that time the CLC process can continue, with new membership if needed.</p>	<p><b>ACTION</b></p> <p><b>ACTION</b></p>
5.	<p><b>NEXT MEETING</b></p> <p>The next CLC meeting is scheduled to take place on Wednesday May 17, 2023 at 7pm. The City will issue a meeting invitation shortly and include an agenda closer to the meeting date.</p> <p><b><i>Please forward any questions/comments on these minutes to Tim Crowley via Cheryl Heaslip (<a href="mailto:Cheryl.Heaslip@hamilton.ca">Cheryl.Heaslip@hamilton.ca</a>) 905-546-2424 x 2383.</i></b></p>	<p><b>ACTION</b></p>